

Mahidol UniversityStang Mongkolsuk LibraryFaculty of Scienceand Information Division

Stang Library Training

EndNote 21 for Macintosh



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Stang Mongkolsuk Library & Information Division 8 January 2025

Introduction

•What is EndNote?

How EndNote works

Compatibility and System Requirements

Download Endnote Software

What is EndNote?

Reference management software

• Developed by Clarivate Analytics

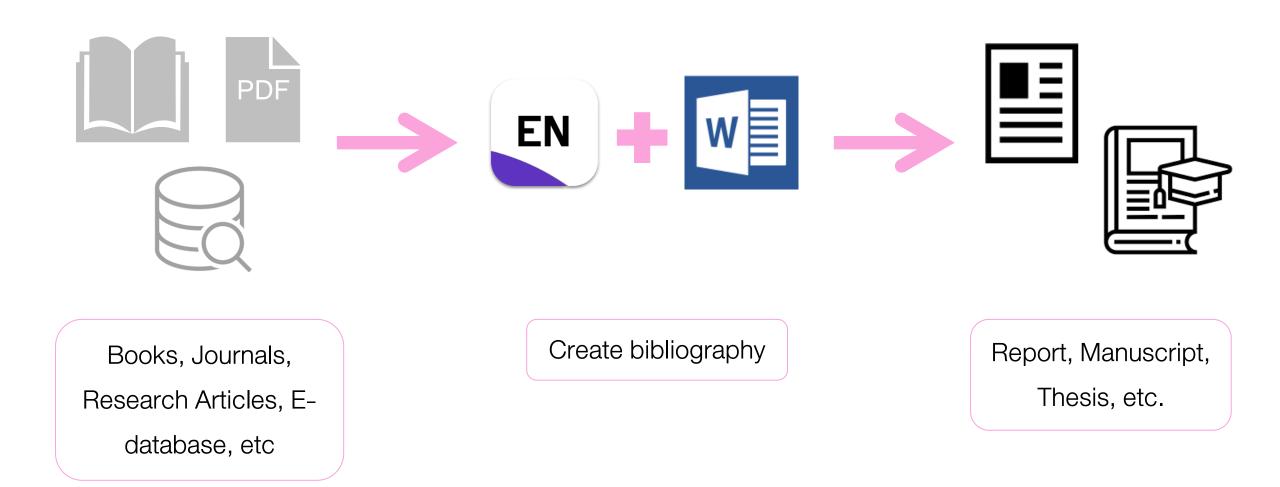
Personal Reference database

• Storing, managing, and searching for bibliographic references in your private reference library

Bibliography and manuscript maker

• Formats citations in Microsoft Word with the Cite While You Write[™] feature

How EndNote Works

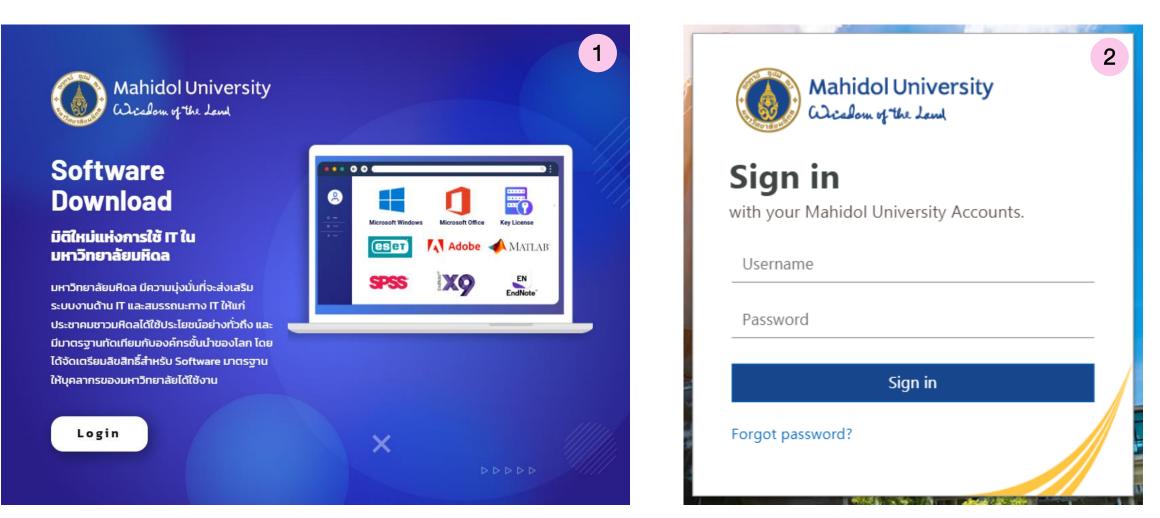


Compatibility and System Requirements

Operating System	Version	Word processor software
Windows	Windows 10Windows 11	 Microsoft Word [CWYW]: 2010 2013 2016 2019 Office 365 (locally installed desktop version only)
Macintosh	 macOS 10.14 macOS 10.15 macOS 11 macOS 12 macOS 13 	 Microsoft Word [CWYW] : 2016 2019 Office 365 (locally installed desktop version only)

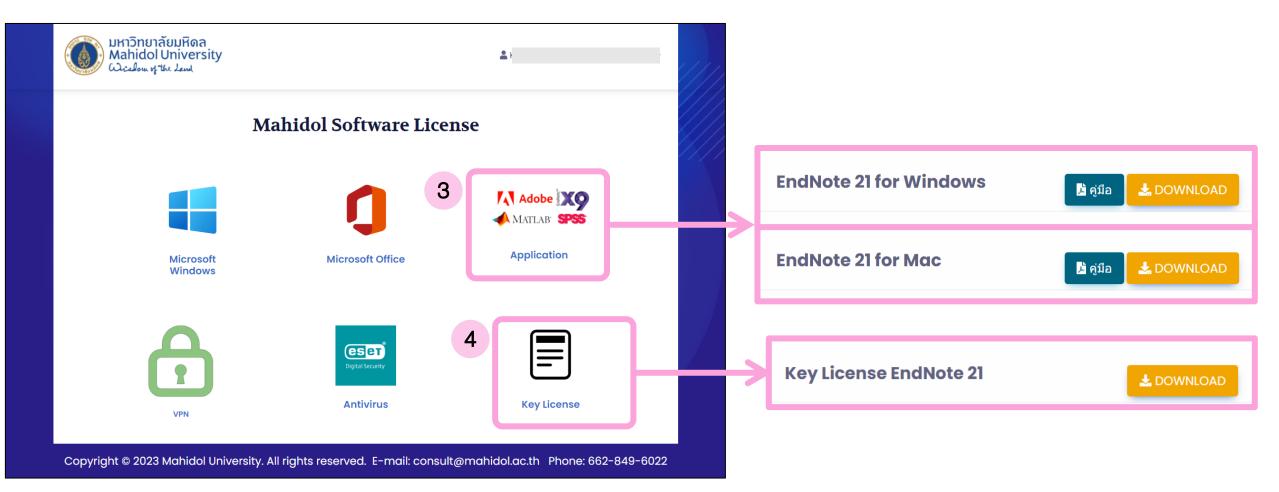
Download Endnote Software (1)

- 1. Go to https://softwaredownload.mahidol.ac.th/ (Access through MU-WiFi or VPN).
- 2. Login with the MU Internet account.



Download Endnote Software (2)

- 3. Download an installer compatible with your operating system. (Windows or Mac).
- 4. Download the EndNote key license.



Get Started with EndNote

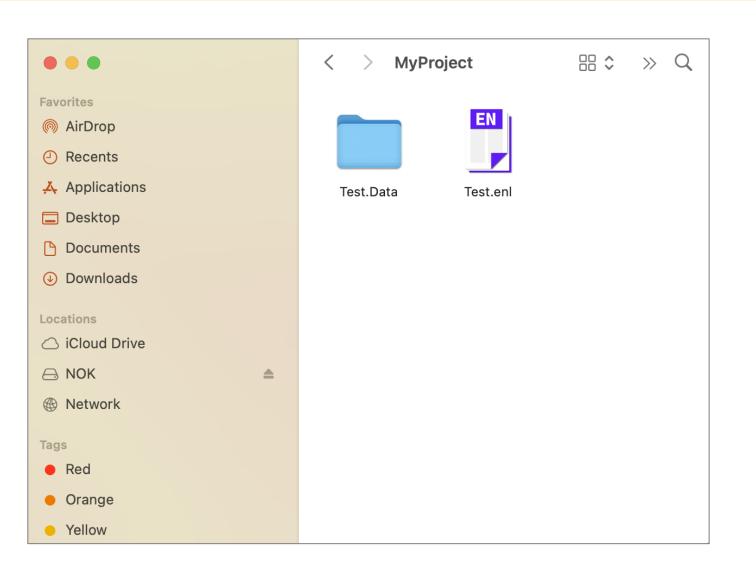
EndNote Library components

Creating a New Library

Library Overview

• Journal Term Lists

EndNote Library components



- EndNote libraries are made up of two parts:
 - EndNote Library file (*.enl)
 - Data folder (*.Data)

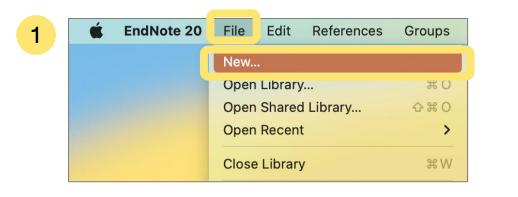
These two parts must be kept together to work correctly.

Keep EndNote libraries on your computer's local hard drive. Storing and editing libraries on a network drive can lead to corruption and performance issues.

 EndNote libraries should never be stored in cloud-syncing folders such as Google Drive, OneDrive, etc. Syncing folders corrupts
 EndNote libraries over time.

Creating a New Library

- 1. Go to File > New... or select Creating a New Library from Setup Endnote Library box
- 2. EndNote presents a dialog prompting you to enter a name for your new library.
- 3. Select the location where you will save the library.
- 4. Click **Save**, then the new Endnote library appears as an empty library.



Set up EndNote Library

If you already have an EndNote library, please locate it and we'll get it set up.

Open an existing library

Alternatively, you can start from scratch with a new library.

Create a new library

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Tags • Red • Orange	Save as Package The EndNote Library Package is a single document that contains both the library and the data folder.
Yellow Green	New Folder Cancel Save

Library Overview

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Library Overview



Search panel to find an item in your library or to query a remote database for new references to capture.

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Reference List panel shows you the individual references

stored in your EndNote library, also known as library records.

Journal Term Lists

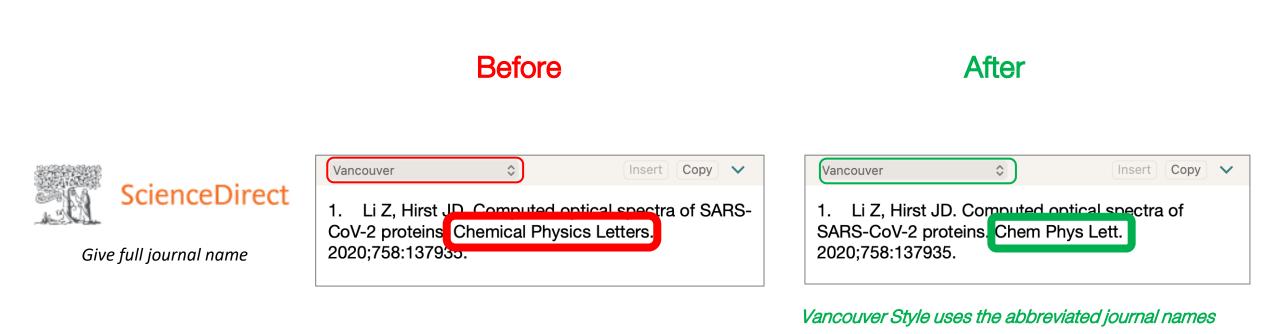
Journal Term Lists are lists of journal names in full and abbreviated form.

- These lists are used for making correct journal names in reference format.
- Help EndNote work correctly to find out the duplicate references.

Recen 2 Refere	tly Added					
Ø	Author	Year	Title	Journal		ScienceDirect*
	Li, Zhuo; Hirst, Jonathan D.	2020	Computed optical spectra of SARS-CoV-2 proteins	Chemical Physics Letters	\leftarrow	give full journal name
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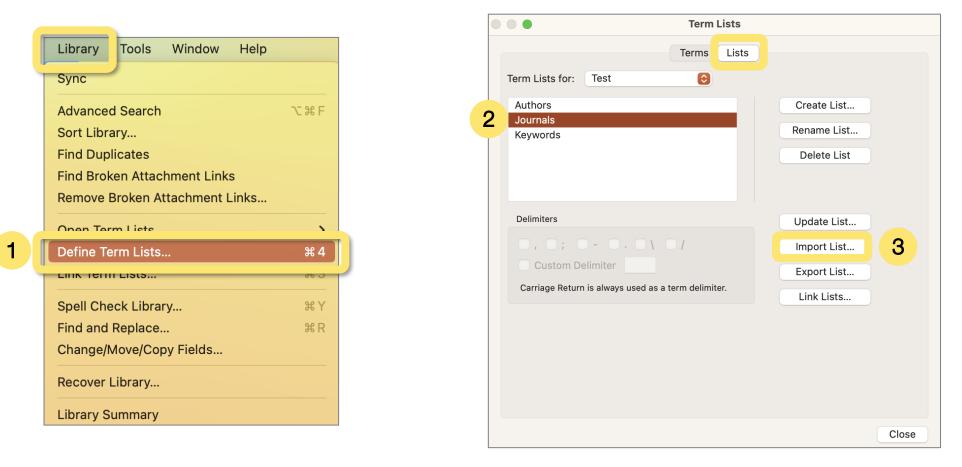
*Retrieving references from various sources may give the journal names in a different form.

Before & After defining Journal Term Lists



Define Journal Term Lists (1)

- 1. Go to Library > Define Term Lists...
- 2. In Term Lists box, select tab Lists, then select Journals
- 3. Click at Import List...



Define Journal Term Lists (2)

- 4. Browse to Application > EndNote 21 > Terms
- 5. Choose the appropriated term lists files (e.g. Medical.txt), then click **Choose** to completed.
- 6. Select tab **Terms** to view the imported journal lists, then close.

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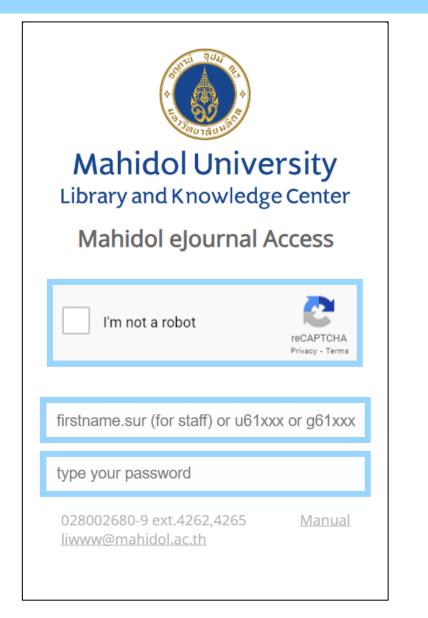
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- URL: <u>https://ejournal.mahidol.ac.th</u>
- Login with MU Internet account to access subscribed e-resources
- Support all devices with all operating systems (Windows, MacIntosh, and Linux), smartphones and tablets with iOS (iPhone / iPad) and Android

*** Limitation ***

Must follow the links given on the library's website

Mahidol eJournal Access (EZproxy)



Direct export: ScienceDirect



The most relevant research on Novel Coronavirus (SARS-CoV-2) and related viruses is <u>available for free on</u> <u>ScienceDirect</u>, and can be downloaded in a machinereadable format for text mining. Alternatively, visit the Elsevier Novel Coronavirus Information Center for general health information and advice.

Visit the Information Center >



2. Click **Export** at the top of the search results.

> Export citation to BibTeX

> Export citation to text



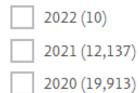
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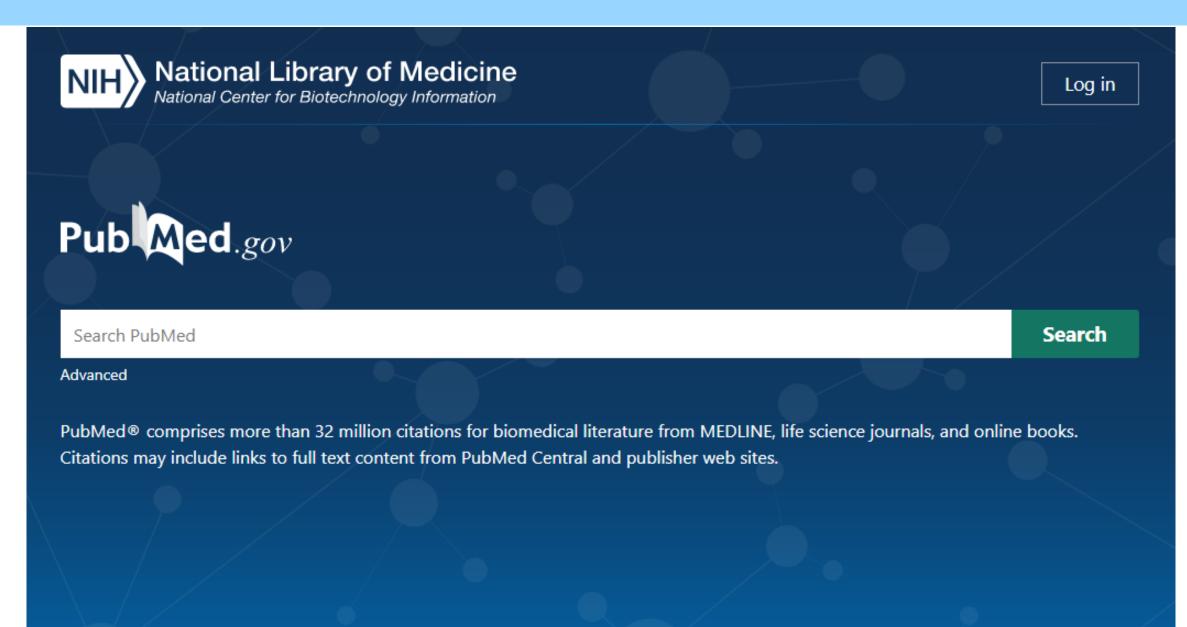
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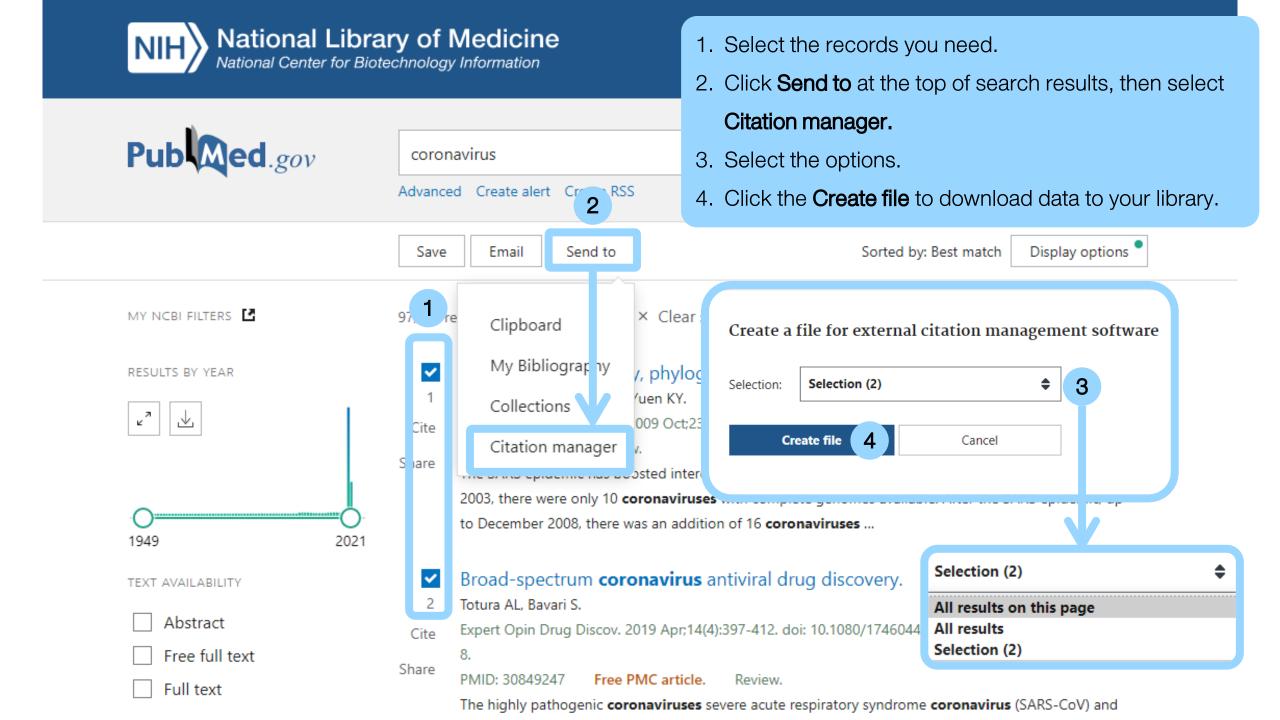
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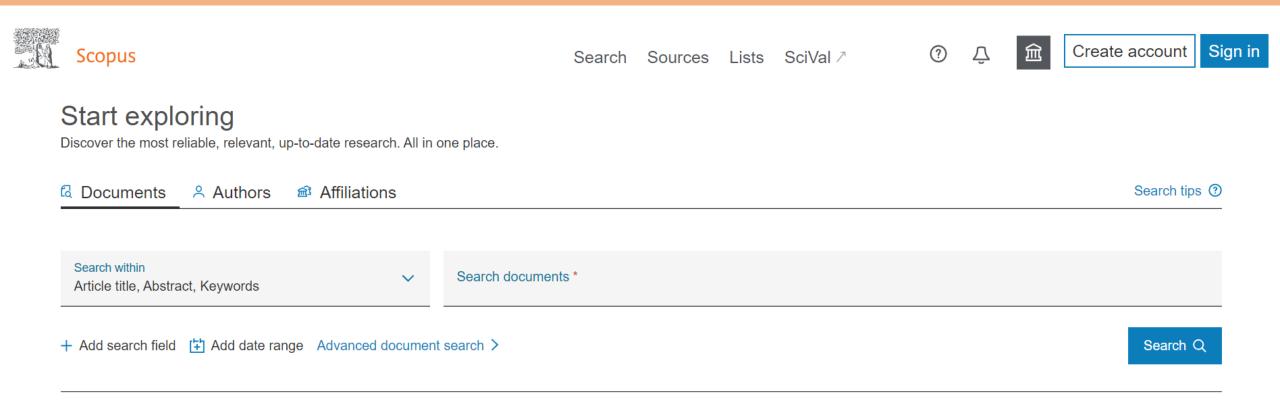
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Search History Saved Searches



Start searching and your history will appear here. If you need help to start searching check out our <u>search tips</u>.



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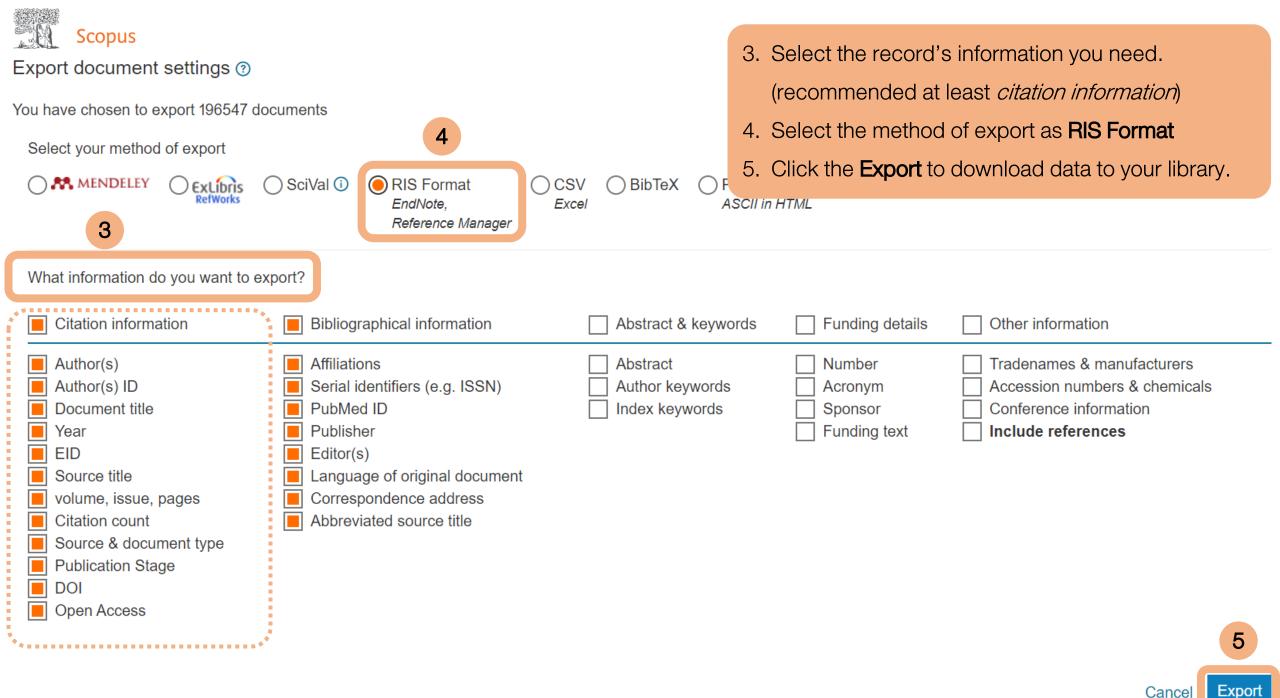
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present an Export document setting Box

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Articles Case law

New! Track and manage your public access mandates

 Articles about COVID-19

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Stand on the shoulders of giants

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Import PDF File (1)

1. Go to File > Import... EndNote presents a dialog to find the location where you keep a PDF file.

- 2. Select a PDF file or folder from your hard drive.
- 3. Set Import Option as PDF File or Folder
- 4. Click **Import** to import a PDF file or folder into your library.

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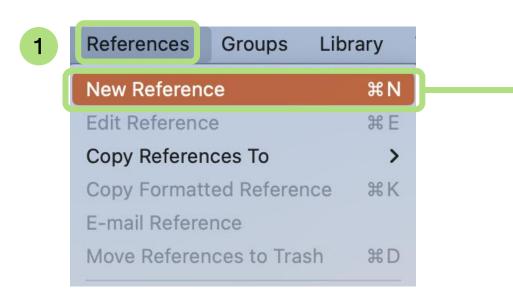
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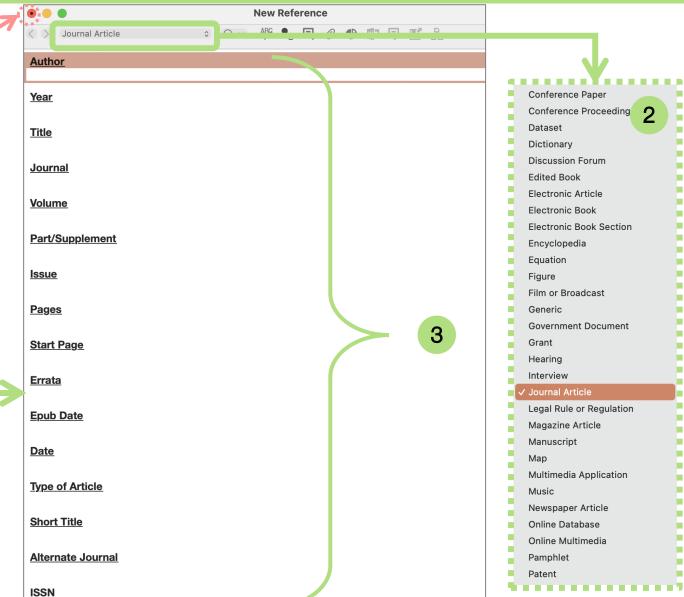
Manual Typing (1)

1. Go to **References > New Reference**.

A blank reference window appears.

- 2. Select a Reference Type from the drop-down menu. (the default type is Journal Article)
- 3. Enter bibliographic data into the fields.
- 4. Close the reference window to save automatically.





Manual Typing (2)

How to enter the author's name

- Enter one name per line.
- New Terms appear in red text.

Author names formats

- First_name Middle_name Last_name
 Albert Einstein
 - Albert Lester Lehninger
- Last_name, First_name Middle_name
 Einstein, Albert
 Lehninger, Albert Lester

Institute/Corporate name formats

add a comma after the name.
 World Health Organization,
 Mahidol University,
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Thai author name formats

add a comma after the name.

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Working with MS Word

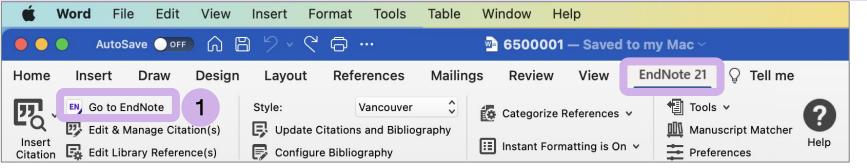
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E Insert Note	Emery 2006 Cognitive ornithology: the evolution of avian intelligence		
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Insert Figure	Grothe 2000 Structure and function of the bat superior olivary complex		
Open the Word document and place the cursor on the position where you	Hartle 2008 Alex & Me: How a Scientist and a Parrot Discovered a Hidden World of A		
	Pepperberg 1993 A REVIEW OF THE EFFECTS OF SOCIAL-INTERACTION ON VOCAL LEAR		
would insert the citation.	Pepperberg2006Grey parrot numerical competence: a reviewPepperberg2006Ordinality and inferential abilities of a grey parrot (Psittacus erithacus)		
	Pepperberg 2008 Difficulties with "humaniqueness"		
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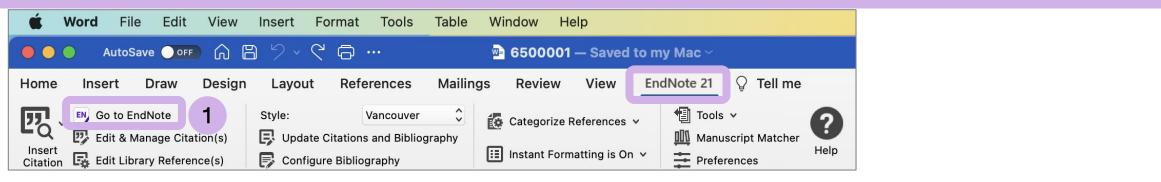
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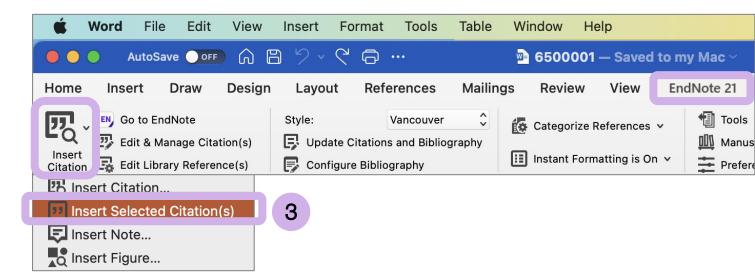


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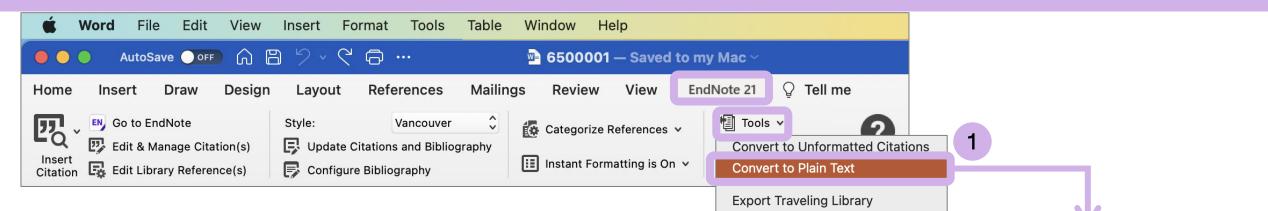
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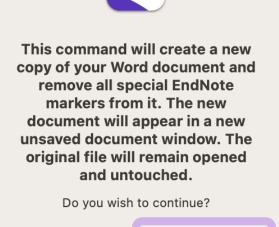
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